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DD/S 57-2/27

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Executive Registry

9-4968

2 July 1957

MEMORANDUM FOR: Director Of Central Intelligence

SUBJECT : Proposed Regulations on Coordination

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In my opinion Regulations [] as submitted to you are less than satisfactory. I recommend that [] covering my functions be revised to limit my coordination responsibilities to those directed by Deputy Director (Coordination) and that [] be revised to incorporate the positive first sentence now included in []. Suggested revisions are set forth below with new matter underlined:

50X1 31B

Regulation [] 1. Deputy Director (Intelligence)

The Deputy Director (Intelligence) is responsible for directing and coordinating the activities of the Offices of Central Reference, Research and Reports, National Estimates, Current Intelligence, Scientific Intelligence, Operations, Basic Intelligence. He will also assist the Deputy Director (Coordination) in the coordination of intelligence activities relating to the overt collection of information and the production of substantive intelligence. He will represent the Agency on the National Security Council Planning Board and undertake the fulfillment of such additional functions as may be specified by the Director. (See organization chart, figure 1.)

50X1

Regulation [] 1. Deputy Director (Coordination)

The Deputy Director (Coordination) will assist the Director of Central Intelligence in the coordination of the intelligence activities of the Government, as prescribed by statute and National Security Council directives. He is responsible for continuous study, review, and submission to the Director of possibilities for increasing integration, reducing duplication, and improving coordination within the national intelligence effort, in consultation with representatives of other intelligence agencies.

[]

ROBERT AMORY, JR.

Deputy Director (Intelligence)

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Proposed Revision of Figure 2 of Regulation

Office of Central Reference
Organization Chart

FROM:

Regulations Control Staff

NO

DATE

25 JUN 1957

TO: (Officer designation, room number and building)

DATE

REC'D

FWD'D

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment)

1. Deputy Director (Plans)
1309 "L" Bldg.

JUN 26 '57

2 July City

Proposed revision of figure 2 of reflects the realignment of the OCR organizational structure. The Classification Control Staff has been deleted and the new Document Division has been added to the chart. The proposed revision has the approval of the DD/I and the ADD/S.

2. Deputy Director (Support)
121 East Bldg.

3 July 8 57

JRK

1. For concurrence and forwarding to DD/S for authentication.

3. Regulations Control Staff
551 Matomic Bldg.

CONCUR:

4.

5.

6.

for DD/P

2 July 57
Date

7.

2. For authentication and return to Regulations Control Staff for publication.

8.

9.

10.

11.

12.

13.

14.

15.

FORM

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AS 1214

APR 5 1957

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT: Table of Organization, Office of Central Reference,
DD/I.

1. This memorandum contains a recommendation submitted for DI/S approval. Such recommendation is contained in paragraph 6.
2. The Office of Central Reference, DD/I, has requested approval of a T/O revision to realign its organizational structure and conform to the latest personnel ceiling limitations (Tab A).
3. This Staff concurs in the proposed revision, subject to later adjustments which may result from surveys now being conducted in OGR components by this Staff and from the Library survey being conducted by the Consultants employed for this specific assignment.
4. The Office of Personnel approves the titles and grades of positions in the proposed T/O subject to the possibility of certain classification changes which may result from position evaluation studies to be made in the Liaison Division and in Biographic Register (Tab B).
5. The Office of the Comptroller offers no objection to the proposal as submitted (Tab C).
6. It is recommended that the reorganization and T/O revision of OGR be approved. (Tab A)

(5)
JOHN L. O'GARA
Chief, Management Staff

ATTACHMENTS:

- Tab A - Proposal
- Tab B - Concur. of Pers.
- Tab C - Concur. of Budget

The recommendation in paragraph 6 is approved:

[Signature]
APR 5 1957
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DISTRIBUTION:

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Mgt/S/RLE:ee (5 Apr 1957) SECRET

L. E. WHITE
Deputy Director
(Support)

110 - 7
7-04/10

MEMORANDUM FOR: Deputy Director (Support)
 ATTENTION: Chief, Management Staff
 THROUGH: Deputy Director (Intelligence)
 SUBJECT: Reorganization and T/O Revision of OCR

PROBLEM:

To realign the OCR organizational structure and revise the T/O to meet new personnel ceiling requirements.

FACTS BEARING ON THE PROBLEM:

The DCI recently set new lowered Agency personnel ceilings. As part of this reduction, the DCI has established the OCR personnel ceiling for FY 1957 at [] positions, a decrease of 33 positions from the present OCR T/O of []

DISCUSSION:

With its T/O cut by 33 positions, OCR cannot maintain its present level of performance for all assignments now being handled. With this in mind, a survey was made to identify those marginal functions which can be eliminated and to utilize the remaining manpower to the fullest possible extent. As a result, a series of internal reorganizations are proposed in which certain activities are abandoned, others realigned and reduced in size, and a few strengthened to meet priority responsibilities. In addition, provision has been made to put into effect certain changes recommended in the Management Staff's survey of OCR Registers.

The major proposed changes are as follows:

- a. Reduce the size of the Industrial Register by eliminating further coverage of industrial installations in the Western Hemisphere and scaling down support Branch activities.
- b. Reduce the staffs of the Graphics Register and Special Register by limiting the processing of materials in lower priority areas.

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- 2 -

c. Create a new Document Division, consisting of elements from the CIA Library, Liaison Division, and Classification Control Staff, to centralize and control the processing of incoming intelligence materials.

d. Add one position to the Biographic Register and reassign individual duties in areas of heavier responsibility.

e. Realign the remaining elements of the Liaison Division and the CIA Library.

Charts showing present and proposed organization, personnel ceilings, and changes in grade structure are attached as Tab A. A summary of proposed changes by Division is presented in Tab B and a machine listing showing present and proposed T/O's is attached as Tab C.

Approval of the T/O as requested will result in an average salary increase of approximately seventy-seven dollars for OCR. This Office is prepared to absorb any additional cost within its budget allocation for FY 1957.

ACTION RECOMMENDED:

That the organizational and T/O changes shown in Tabs A and C be approved.

JAMES M. ANZENS
Assistant Director
Central Reference

Attachments: u/s

CONCUR:

Deputy Director (Intelligence)

STAT